

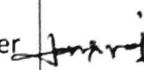
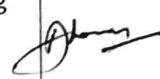
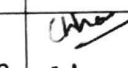
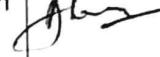



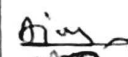


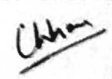
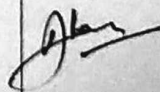
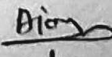

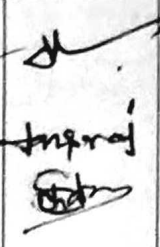
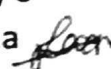
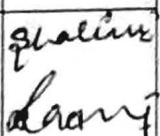

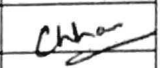

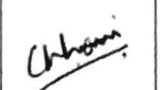
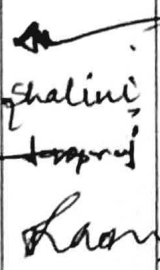
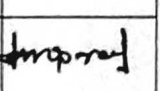

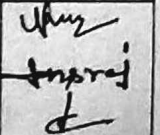
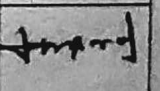
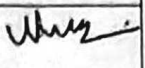








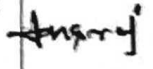






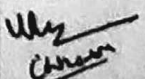

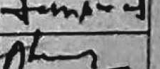
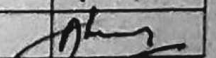


# KENDRIYA VIDYALAYA BSF BAIKUNTHPUR

## LIST OF VARIOUS COMMITTEES- 2021-22

S No.	Department	Committee members	Duties	Teacher Sign
1	Academic	<ul style="list-style-type: none"> <li>Mr N. K.Mehta</li> <li>Mr A.K. Gupta</li> </ul>	Management of all academic issues, to provide guidance to the I/Cs of different departments. Apprise the students about the academic notices, notebook correction, split-up syllabus etc.	 
2	Admission	<ul style="list-style-type: none"> <li>Mr. N.K.Mehta- I/C</li> <li>Mr. Hansraj Meena</li> <li>Mr Abhishek Kumar</li> </ul>	To look after annual admission guidelines of KVS (HQ), verification of documents, ensure the proper category and castes. Preparing the admission list and other admission related work.	 
3	Subject Committee & Other Committees	<ul style="list-style-type: none"> <li>CMP – Ms. C. Arora</li> <li>English- Mr. A.Kumar</li> <li>Hindi&amp; Sanskrit- Mr. N.K.Mehta</li> <li>Maths- Ms. T. Choudhury</li> <li>Science- Ms. Uma Verma</li> <li>S.St- Mr A.K.Gupta</li> <li>CCT-Ms Uma Verma</li> <li>EBSB- Mrs S.Nandi</li> <li>FIT India- Mrs N. Mazumdar</li> </ul>	To organise monthly subject committee meetings, maintain reports and plan various activities related to the concerned subject.	       
4	CMP	<ul style="list-style-type: none"> <li>Mr Chhavi Arora- I/C</li> </ul>	To prepare CMP calendar, conduct all the activities as per the calendar in a befitting manner at vidyalaya and cluster level.	
5	Examination	<ul style="list-style-type: none"> <li>Mr A.Kumar- I/C</li> <li>Mr A.K. Gupta</li> <li>Mr Lobin Mahto</li> </ul>	To conduct all the exams as per the schedule - periodic, half yearly and annual exam. Moderation, printing and storage of QP, seating arrangements, assigning invigilation duty. Preparation and distribution of report cards, result analysis etc.	  

6	Photography	<ul style="list-style-type: none"> <li>✓ Mr S. Deb- I/C</li> <li>• Mr. Hansraj Meena</li> <li>✓ Mr. Sudip Chatterjee</li> </ul>	To keep record of all major events of the vidyalaya, get printed copies ( as and when required ), to display them in a proper way, to send the photographs after a particular event along with a report.	
7	Time Table	<ul style="list-style-type: none"> <li>• Ms. Shalini I/C</li> <li>• Ms. P Sharma </li> </ul>	Annual routine, daily arrangement in case of absence of a teacher, remedial routines	
8	CCA/ Celebration	<ul style="list-style-type: none"> <li>• Mrs S. Nandi- I/C</li> <li>• Mr Lobin Mahto</li> </ul>	Organise all CCA activities as per the CCA calendar, all other cultural activities like special occasions, swachhata mission, annual day, grandparents day etc, keep record and reports of all events.	
9	TLM	<ul style="list-style-type: none"> <li>• Ms. -Chhavi Arora I/C</li> </ul>		
10	Magazine/News letter	<ul style="list-style-type: none"> <li>• Mr. N.K.Mehta ( Vidyalaya Patrika) - I/C</li> <li>• Ms C. Arora ( News Letter)I/C</li> </ul>	This committee has to look after the publication of the vidyalaya patrika/Students Diary. The duties include collection of articles, editing, proof reading, printing, distribution.	 
11	Scout and Guide Cubs and Bulbuls	<ul style="list-style-type: none"> <li>✓ <u>Scout- Mr S. Deb</u></li> <li>• <u>Guide- Ms Shalini</u></li> <li>• <u>Cubs- Mr H. Meena</u></li> <li>• <u>Bulbuls- Ms P. Sharma</u></li> </ul>	To effectively plan, select, execute and monitor all BS&G activities.	
12	UBI	<ul style="list-style-type: none"> <li>• Mr. Hansraj Meena I/C</li> <li>✓ Mr. Sudip Chatterjee</li> </ul>	To guide all class teachers in uploading the concerned data and keep the work updated as per the instructions received.	
13	Computer Lab	<ul style="list-style-type: none"> <li>✓ Mr S. Deb- I/C</li> <li>✓ Mr Sudip Chatterjee</li> <li>•</li> </ul>		
14	SBSB	<ul style="list-style-type: none"> <li>• Mrs N. Mazumdar I/C</li> <li>• Mr. Hansraj Meena</li> <li>• Mr Lobin Mahto</li> </ul>		
15	Excursion	<ul style="list-style-type: none"> <li>• Mr Hansraj Meena- Overall I/C</li> </ul>	To plan annual field trips keeping in mind the safety and security issues and also the interest of the students.	

16	Discipline	<ul style="list-style-type: none"> <li>• Mrs N. Mazumdar- I/C</li> <li>• Mr. S. Deb</li> <li>• Mr A. K. Gupta</li> </ul>	Plan, select, organise and execute the council in an effective manner	 
17	Sanitation/ Swachhta	<ul style="list-style-type: none"> <li>• <u>Boys</u></li> <li>• Mr. N.K.Mehta Overall I/C</li> <li>• Mr. A.Kumar</li> <li>• <u>Girls-</u></li> <li>• Mrs N.Mazumdar- Overall I/C</li> <li>• Ms. Uma Verma</li> </ul>		   
18	Website Updating	<ul style="list-style-type: none"> <li>• <u>Sudip chatterjee- Overall I/C</u></li> </ul>	To keep the school website updated in all respect with events, notices, circulars and latest details of the Vidyalaya and its activities along with latest photo graphs . Also provide the link of CBSE.KVS.NCERT,E- Lib.UBI,KV,On line Admission etc.	
19	Beautification	<ul style="list-style-type: none"> <li>• Mr. N.K.Mehta- Overall I/C</li> <li>• Mr. s. Deb</li> </ul>	To maintain the scenic beauty of the school. To develop the school compound aesthetically. To plant, grow and maintain the school garden.	 
20	Repair and Maintenance	<ul style="list-style-type: none"> <li>• Mr. Hansraj Meena</li> </ul>	To look after all sorts of maintenance and repair works as per the need/ requisition from various department and classes.	
21	PTM	<ul style="list-style-type: none"> <li>• Mrs S. Nandi</li> </ul>		
22	PA System	<ul style="list-style-type: none"> <li>• Mr Lobin Mahto</li> </ul>		
23	First Aid	<ul style="list-style-type: none"> <li>• Mrs N. Mazumdar</li> <li>• Mrs S.Nandi</li> </ul>		 
24	CCT	<ul style="list-style-type: none"> <li>• Ms Uma Vermal/C</li> <li>• Mr A.Kumar</li> </ul>		
25	Science Exhibition, SOF etc.	<ul style="list-style-type: none"> <li>• Ms Uma Verma</li> </ul>		
26	Child Right Protection Cell	<ul style="list-style-type: none"> <li>• Mrs N. Mazumdar I/C</li> <li>• Ms Chhavi Arora</li> </ul>		
27	For special Needs (Divyang)	<ul style="list-style-type: none"> <li>• Mr N.K.Mehta</li> <li>• Mr Hansraj Meena</li> </ul>		 
28	Reading Challenge	<ul style="list-style-type: none"> <li>• Mr A. Kumar</li> </ul>		

29	Sexual Harrasement Committee	<ul style="list-style-type: none"> <li>• Mrs S. Nandi I/C</li> <li>• Mrs N. Mazumdar</li> <li>• Mr N.K.Mehta</li> </ul>	<p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p>
30	Purchase Committee	<ul style="list-style-type: none"> <li>• Mr N.K.Merhta</li> <li>• Mrs N.Mazumdar</li> <li>✓ Mr S. Deb</li> <li>• Mr Hansraj Meena</li> </ul>	<p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p>
31	House Masters and Co- House Masters	<ul style="list-style-type: none"> <li>• S- Mr A. K. Gupta I/C</li> <li>• S- Mrs P Sharma</li> <li>• S- Ms T. Choudhury</li> <li>✓ T- Mr S. Deb I/C</li> <li>• T- Ms C Arora</li> <li>• T-Mr S. B Singh</li> <li>• A – Ms Uma Verma I/C</li> <li>• A- Ms Shalini</li> <li>• A- Mr N.K.Mehta</li> <li>• R- Mr A. Kumar</li> <li>• R-Mrs N.Mazumdar</li> <li>• R- Mr Hansraj Meena</li> </ul>	<p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p> <p><i>[Handwritten signature]</i></p>

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Principal